

**Volunteer Leaders**

We need help putting together the following services:

- Telephone visitors:** Regularly call and check on a homebound person and chat about their lives.
- SPRINGthing:** Form a team from a high school, college, church, neighborhood association or club to clean up the yards of residents, age 60+ or disabled in the Brookside/Waldo area.
- Photographer/Videographer:** Document life around Shepherd Center. Capture events, programs and services.

**ADMINISTRATIVE**

- Bulk Mail:** Ready newsletter and other large mailings by labeling and folding.
- Receptionist:** Answer phone, page staff and greet visitors one morning or afternoon a week.
- General Clerical Support**
- Shepherd's Connections:** A telephone information and referral service that helps the community identify social and nonprofit services in the Metro Kansas City area.

**OTHER**

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**REFERENCES**

Please list three people who know you well and can attest to your character, skills and dependability and are not family members. If you are currently employed or retired please list your current or last employer as a reference.

Name	Phone	Years Known	Organization/Title
1. _____			
2. _____			
3. _____			

**STATEMENT**

Have you ever been accused or convicted of a misdemeanor or felony? (circle) YES NO

If so, provide a date and nature of offense:

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I, \_\_\_\_\_ do hereby give full permission to Shepherd Center to verify the information provided on this application by implementing a full background check. I certify that all information provided by myself on this application is true and correct to the best of my knowledge. I understand that falsification or significant omissions may be considered justification for non-acceptance or dismissal from my volunteer position.

Signature \_\_\_\_\_ Date \_\_\_\_\_



# Volunteer Application

*Shepherd Center of Kansas City Central, with its partner organizations,  
enables older adults to share their  
talents, skills and wisdom  
for the good of their peers and community.*

Thank you for your interest in volunteering with Shepherd Center of Kansas City Central. This application is designed to gather information about you and your interests. Please answer all questions carefully and as specifically as possible. Deliver the complete application to the Volunteer Coordinator by mail, fax or walk-in. Address and FAX numbers provided below.

**PERSONAL INFORMATION**

Name \_\_\_\_\_

Address \_\_\_\_\_

Email Address \_\_\_\_\_

Phone: Day \_\_\_\_\_ Evening \_\_\_\_\_ Cell \_\_\_\_\_

**EMERGENCY CONTACT INFORMATION**

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Phone Day \_\_\_\_\_ Evening \_\_\_\_\_ Cell \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Phone Day \_\_\_\_\_ Evening \_\_\_\_\_ Cell \_\_\_\_\_

**WORK EXPERIENCE**

Employment Status (circle one)      Employed      Retired      Do not work outside home

Complete the following if currently employed or retired:

Current (or Most Recent) Occupation \_\_\_\_\_

Employer \_\_\_\_\_ Phone \_\_\_\_\_

Dates of employment \_\_\_\_\_ Supervisor \_\_\_\_\_

**VOLUNTEER EXPERIENCE**

Organization \_\_\_\_\_ Dates of service \_\_\_\_\_

Description of Duties \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Organization \_\_\_\_\_ Dates of service \_\_\_\_\_

Description of Duties \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever volunteered for this or another Shepherd Center before? If so, please provide dates and description of duties.  
\_\_\_\_\_  
\_\_\_\_\_

If referred by a current Shepherd Center volunteer, please provide name. \_\_\_\_\_

**EDUCATION**

Do you have a high school diploma or a GED? (circle)    YES    NO

If you graduated from a college, university, trade or tech school please list the school, your course of study and the year you received your degree/training.  
\_\_\_\_\_

**VOLUNTEER POSITIONS**

The following is list of our current volunteer needs. After reading through this list mark one (or more) of the volunteer opportunities you would like to know more about. During an interview with a Shepherd Center staff member will have the opportunity to ask questions and learn more about the position’s responsibilities and commitments. If you have skills and interests not represented on this list, briefly describe your ideas at the bottom of the next page. You will have the opportunity to discuss your ideas during the interview.

**PROGRAMS**

**Adventures in Learning: Promoting life-long learning experiences.** Held forty Fridays per year, this program offers a variety of classes including foreign language, crafts, exercise, dancing, creative writing and gardening. Health, literature and travel discussions are also an option. A featured speaker contributes to the Noon Forum held over lunch.

- Assist with registration
- Assist with dining room set-up
- Assist with greeting
- Recruit speakers
- Teach classes or lead forums. Open to new topics but currently in need of people to instruct Tai Chi, Exercise and Creative Writing classes.
- Make presentation on healthcare topics
- Take blood pressure (must be current or former RN)
- Call absent members to check on their well being
  
- Organize outings** to places like the New Theater Restaurant, Nelson Art Gallery, Truman Library,, KC Royals game, library, etc

**SERVICES**

**Volunteer Corps**

- Meals on Wheels Driver:** A weekly commitment, a driver delivers prepared meals to homes in the Brookside/Waldo area one day a week.
- Wheels That Care Driver:** Driving the homebound to the doctor’s office, grocery store, beauty salon appointments and other essential destinations.
- Home Repair:** Assisting people 60 and over with minor home repairs such as painting and hanging pictures.
- Home-Buddy:** Reading books to a group of residents in assisted living and nursing centers on a regular basis.
- Medicare Counseling:** Undergo (extensive) training to help individuals understand and sign up for Medicare services, including the Medicare Part D Prescription Plan. Assistance provided through events, presentations and individual consultation.